

COMPUTER SCIENCE

ONE MARK TEST 9

Time: 45 min

Marks: 50

Choose the best answer:

1. Entering a new text or modifying the existing text in a document is called
a) Text moving b) Text editing c) Editing d) Document editing
2. The combo box available in the find and replace dialog box is _____
a) Search for b) Replace with c) Both (a) & (b) d) Search & replace
3. How many set of scroll arrows in star writer?
a) 2 b) 3 c) 4 d) 5
4. The default name for a new document of star office is
a) Untitled b) New document c) No name d) Default
5. In star office writer the following vertical bar is called as _____
a) End of document marker b) Cursor
c) Insertion point d) Insertion bar
6. The font that looks professional is
a) Times New Roman b) Wingdings c) Fajita d) Symbol
7. Each time when increase indent icon is clicked the paragraph is indented by _____
a) 1 inch b) ½ inch c) ¼ inch d) 2 inch
8. Keyboard shortcut is used to display help in star office writer
a) F1 b) F7 c) Shift+F1 d) Ctrl+F1
9. How many types of spacing option in star office writer document?
a) 7 b) 5 c) 2 d) 6
10. Bullet and Numbering option is available under _____
a) Format b) Edit c) File d) View
11. The _____ button is used to skip the spelling change for the current word.
a) Change b) Ignore once c) Add d) Replace

12. The only check box in the auto correct dialog box is _____
a) text only b) numbers c) match case d) world words only
13. The command to open a spell check dialog box is _____
a) Edit ---> Spelling ---> Check
b) Tools ---> Spelling ---> Check
c) Edit ---> Check ---> Spelling
d) Tools ---> Check ---> Spelling
14. The key pressed to select the spelling command is _____
a) F7 b) F1 c) F9 d) F5
15. Which button is clicked to include the word to the dictionary?
a) Include b) Replace c) Add d) Move
16. Which of the following is pressed to resize the column without changing the width of the table in text document?
a) Alt + Ctrl b) Alt c) Ctrl d) Shift
17. Which of the following keys, is pressed to move backward through the cells of a star office writer table?
a) Ctrl + Tab b) Shift + Tab c) Enter + Tab d) Esc + Tab
18. _____ command is used to delete the selected columns in star writer?
a) Table ---> Delete ---> Columns
b) Tools ---> Delete ---> Columns
c) Format ---> Delete ---> Columns
d) Format ---> Column ---> Delete
19. The table formatting toolbar icon that combines two or more cells into a single cell is
a) Split cell b) Merge cell c) Optimize d) Table variable
20. In star office writer to display the ruler on the screen, select ruler under _____
a) File b) Edit c) Format d) View
21. If the length of the document is more than the width, the orientation is called as _____
a) layout b) landscape c) portrait d) margin

22. The default page orientation is _____
a) Book b) Landscape c) Handout d) Portrait
23. In a text document, the area at the top of the page is called as _____
a) Footer b) Header c) Page number d) None of these
24. The default left and right margins in star writer is
a) 1 inch b) 1.25 inches c) 1.5 inches d) 0.5 inch
25. Which command is used to insert page numbers on every page?
a) Insert ---> Field ---> Numbers
b) Insert ---> Numbers ---> Field
c) Insert ---> Field ---> Page number
d) Insert ---> Page number ---> Fields
26. The function used to find the square root of a number in star office calc is _____
a) SQR b) SQT c) SQRT d) SRT
27. The active cell in a spreadsheet is identified by
a) Insertion pointer b) Cell pointer c) Mouse pointer d) Keyboard pointer
28. How many columns are there in visi calc?
a) 63 b) 254 c) 32000 d) 256
29. The default date format used in a spreadsheet is
a) dd/mm/yy b) mm/dd/yy c) dd/mm/yyyy d) yy/dd/mm
30. Which key is pressed while editing the contents in a cell?
a) F1 b) F2 c) F5 d) F7
31. Which of the following reference operators is named as intersection?
a) : b) ! c) & d) =
32. SQL stands for
a) Structured Query Language
b) Sorted Query Language
c) Sorted Question Language
d) Structured Question Language

33. The key that uniquely identifies a record in a database is _____
a) Primary key b) Secondary key c) Record key d) Unique key
34. The process used to select the desired specific data from the database is
a) Merging b) Sorting c) Editing d) Searching
35. A set of processed data is
a) Application b) Program c) Database d) Information
36. Hierarchical database structures is primarily used on
a) Micro computer b) Super computer c) Main frame computer d) None
37. Data's are of _____ types in star base.
a) 20 b) 3 c) 10 d) 12
38. _____ icon is pressed to open default filter window?
a) Main filter b) Default filter c) Filter d) Standard filter
39. The printer information that is assembled by the gathering data base on user supplied entered to
a) Form b) Report c) Query d) Punctuation
40. MMS means
a) Multimedia system b) Multimedia Messaging Services
c) Multimedia services d) Multimedia Messaging system
41. _____ image files are a lossy format.
a) JPEG b) GIF c) MPEG d) None
42. Which of the following is a technique to blend two or more images to form a new image?
a) Modeling b) Morphing c) Warping d) Animation
43. AIFF format was developed by
a) Real network b) Apple c) Microsoft d) Sun Micro systems
44. The video look jerky when the frame count is less than
a) 12 frame/second b) 13 frame/second c) 15 frame/second
d) 17 frame/second

45. _____ window allows us to quickly jump from one slide to other slide or move between open files.

- a) Explorer b) Navigator c) Media player d) Star base

46. _____ key is used to create a new presentation using a template.

- a) Ctrl + Alt + N b) Shift + Ctrl + N c) Shift + Tab + N
d) Shift + Alt + N

47. The shortcut key for stylist is

- a) F7 b) F8 c) F11 d) F5

48. _____ is to print in star office.

- a) Alt + P b) Shift + P c) Ctrl + P d) Shift + Ctrl + P

49. To create and edit slides _____ view is used.

- a) Normal b) Outline c) Notes d) Master pages

50. Which key is used to end the presentation?

- a) Esc b) Tab c) Shift d) Alt